



**DIRECTORATE OF TECHNICAL EDUCATION,  
MAHARASHTRA STATE  
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Web Circular/ Time Bound / by e-mail  
No. : 3/IT/SH&TE/NUEPA/78

Date: - 21<sup>st</sup> October 2011

To,

The Principal / Director,  
All State Government Approved Diploma and PGDM Institutes in Maharashtra

**Subject: All India Survey on Higher Education - Stand Alone Institutes**

**Ref : NUEPA Letter No. F.No. AISHE/SDTE/1/2011 dated 22.09.2011**

The Department of Higher & Technical Education in Ministry of Human Resource Department of Government of India is publishing the statistical information of Higher Education every year. National University of Education Planning and Administration(NUEPA) has set up the Project Unit for the All India Survey on Higher Education for MHRD. The NUEPA has communicated to the Directorate vide letter ([http://www.dte.org.in/download/National\\_university\\_newdelhi.pdf](http://www.dte.org.in/download/National_university_newdelhi.pdf)) under reference to write to each PGDM and Diploma Institute to collect and upload their relevant data. A portal has been developed by NIC (URL : <http://aishe.gov.in>) on which all the survey related information is available.

The institutes are directed to register their name on portal with **User ID as 4 digit Institute Code of DTE** and Role as "Institute-STB/DTE-Officer". The institute should communicate the DTE Office for approval of the user id. The DTE shall approve the registration to enable the institute to upload the data. The institute should download the DCF-III. The user manual is available on the Web Portal. Honorarium shall be paid as per the letter under reference for which the Bank Details are to be updated through institute login.

The institute should follow the instruction available on DTE website through and update the information as on 30 Sep 2010 without fail by **15 Nov 2011**. The institute may contact Mr. N. B. Patil, System Analyst, on 022-22644859 / 022-30233468 or by mail on [nbpatil@dte.org.in](mailto:nbpatil@dte.org.in)

sd/-

(Dr. Subhash Mahajan)  
I/c Director, Technical Education  
Maharashtra State, Mumbai.

- Cc. 1. Hon'ble Principal Secretary, Department of Higher & Technical Education, Government of Maharashtra, Mantralaya, Mumbai ( Kind Attn: Shri. B M Raut, Under Secretary) for information.
2. The Vice Chancellor, National University of Education Planning and Administration (NUEPA) , 17-B, Sri Aurobindo marg, New Delhi - 110 016
3. Director, Higher Education, Maharashtra State, Central Building, Pune - 411001 for information.
4. Joint Director, Regional Office of Technical Education, Amravati /Aurangabad/ Mumbai/ Nagpur / Nashik/ Pune for information and necessary action to communicate to the institutes in their region.

# राष्ट्रीय शैक्षिक योजना एवं प्रशासन विश्वविद्यालय

(भारत सरकार द्वारा विश्वविद्यालय अनुदान आयोग के अधिनियम 1956 की धारा 3 के अंतर्गत घोषित)

17-बी, श्री अरविंद मार्ग, नई दिल्ली 110 016

## NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION

(Declared by the Govt. of India under Section 3 of the UGC Act, 1956)

17-B, Sri Aurobindo Marg, New Delhi 110 016

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Prof. R. Govinda  
Vice Chancellor,  
NUEPA

F. No. AISHE/SDTE/1/2011

Dated: - 22/9/11

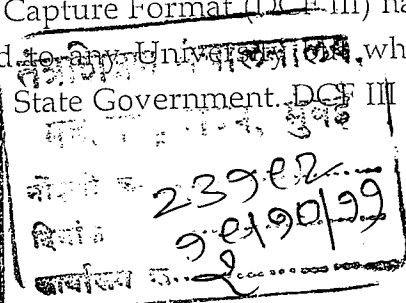
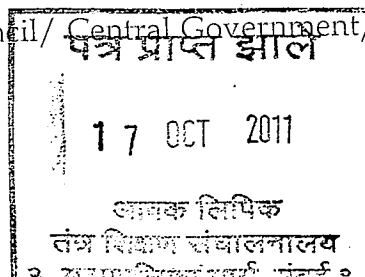
Dear Sir,

As you are already aware, the Department of Higher Education in the Ministry of Human Resource Development (MHRD), Government of India is conducting an All India Survey of Higher Education for preparation of a reliable and comprehensive data base. Higher Education is of vital importance for the country. In the last few years, there has been rapid progress in the growth of higher education and there are presently thousands of institutions in the country offering a variety of courses. It has, therefore, become necessary to develop a reliable and comprehensive data base which will provide valuable information on all aspects of higher education.

2. National University of Educational Planning and Administration (NUEPA) has been entrusted with the responsibility of conducting the survey work. A Project Unit has been set up for this important task. Ms. P. Bolina is the Project Director for the All India Survey on Higher Education. A list of other officers who are associated with the survey and can guide you in case of any difficulty is at Annexure I.

3. For the purpose of the survey, higher education has been defined as education which is obtained after completing 12 years of schooling or equivalent and is of duration of at least 9 months (full time) or after completing 10 years of schooling and is of a duration of at least 3 years. The education may be of the nature of General, Vocational, Professional or Technical Education. The survey envisages to identify and capture all institutions of higher learning in the country. The data thus generated would be extremely useful for policy formulation, research, fulfilling international commitments etc.

4. A Portal has been developed by NIC ([URL:http://aishe.gov.in](http://aishe.gov.in)) on which all the survey related information is available. Data Capture Format (DCF III) has been prepared for Stand Alone Institutions not affiliated to any University, which are recognized by some Council/ Central Government, State Government. DCF III is to be



downloaded from the Portal, filled up and then uploaded on the same Portal. Each Institution is being given a login id and Password for accessing the Portal and uploading the data. The item-wise instructions for filling up the DCF and a user manual for software related Institutions is available on the Portal. As per figures available the number of PGDM's and Polytechnics in your State whose data is required to be collected & uploaded by the individual Institution on the NIC Portal is as under:-

No. of Polytechnics	No. of PGDMs	Total No. of PGDMs and Polytechnics
620	78	698

In case there are other such institutions in the state they may also be advised to collect & upload their data in DCF III.

May I request you to kindly go through the contents of the instructions as it would help you to understand what data is required to be collected and the procedure for uploading it in the prescribed format thereafter. You are requested to ensure that complete data in respect of each Polytechnic and PGDM in your State is uploaded by 30<sup>th</sup> September, 2011.

5. For the data collection/uploading work, each institution may identify field investigators/ enumerators who should be local persons. The honorarium would be paid for this purpose on the basis of enrolment as per details given below: -

Institutions with student enrolment	Honorarium (Amount in Rs.)
Less than 500	500
500-1500	1000
1500-3000	1500
3000 and above	2000

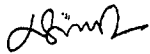
Upon filling up and uploading the complete data in DCF III on NIC Portal as per instructions, bills in respect of PGDMs and Polytechnics in your State duly authenticated by the competent authority may be sent by your Directorate in the format enclosed (Annexure II) to Project unit, All India Survey on Higher Education NUEPA, New Delhi, for processing and arranging payments. A list each of PGDMs/ Polytechnics may be prepared separately in the format at Annexure II (ii) and enclosed with the bill. The consolidated payment would be made by NUEPA to the Directorate of Technical Education for disbursement to the respective PGDMs/ Polytechnics in your State.

6. A State Coordinating Agency (SCA) is been selected for handling the coordination work in the State. The Agency would be the nodal office in the State and would handle survey related queries. Training Workshops will be conducted by a team of persons representing UGC, NIC, MHRD, NUEPA etc, for the Project-Coordinators, representatives of Directorate of Technical Education, Directorate of Higher Education, SCERTs and Nodal Officers of affiliating Universities. For participation in these Workshops, no T.A/D.A would be paid. Expenditure, if any, would have to be borne by the respective institutions.

SCA would also be conducting Sensitization Workshops for the representatives of Universities/Councils/Colleges and other institutions to share information on the survey and provide clarifications, if necessary, to ensure that the survey work is conducted smoothly and completed by 30<sup>th</sup> September 2011.

7. I request you to kindly write to each PGDM & Polytechnic in your State to collect and upload their relevant data, in the prescribed format DCF III on NIC Portal by 30<sup>th</sup> September, 2011. A copy of the letter so issued to the PGDMs/ Polytechnics may please be endorsed to the Project Unit, AISHE, NUEPA for information.

Yours sincerely,



Vice Chancellor

To  
Dr. S. K. Mahajan  
Director of Technical Education,  
Govt. of Maharashtra, Directt. Of Technical Education  
3, Mahapalika Marg, Elphistone Tech.  
High School, App. Metro, P.B. No. 1967  
Mumbai - 400 001

Copy to  
Principal Secretary (Higher & Technical Education) Government of Maharashtra.