



तंत्र शिक्षण संचालनालय, महाराष्ट्र राज्य,

३, महापालिका मार्ग, पत्र पेटी क्रमांक १९६७, मुंबई ४०० ००१.

दूरध्वनी - २२६२०६०१, २२६९०६०२, २२६४९९५०/५१, फॅक्स - २२६९२९०२.

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अतितात्काळ

परिपत्रक

क्र.:- २/एनजीपी/(संस्था-पाठयक्रम बदल)/२०१६/८१९

दिनांक : 22 JUN 2016

विषय : शैक्षणिक वर्ष २०१६-१७ मध्ये विनाअनुदानित अभियांत्रिकी, औषधनिर्माणशास्त्र, वास्तुशास्त्र व एचएमसीटी इ. पदवी अभ्यासक्रमाच्या संस्थेतील विद्यार्थ्यांचे पहिल्या वर्षानंतर पाठयक्रम बदल, तसेच पहिल्या, दुसऱ्या व तिसऱ्या वर्षानंतर संस्था बदल करण्याबाबत.....

पहा : १) महाराष्ट्र अधिनियम क्रमांक २८- महाराष्ट्र विनाअनुदानित खाजगी व्यावसायिक शैक्षणिक संस्था (प्रवेश व शुल्क यांचे विनियमन) अधिनियम, २०१५

२) शासन अधिसूचना क्रमांक टीईएम - २०१५/सीआर २३६/टीई-४, दि. ११.०३.२०१६

३) शैक्षणिक वर्ष २०१६-१७ या शैक्षणिक वर्षाचे पदवी व पदविका अभ्यासक्रमाचे प्रवेश नियम

४) प्रवेश नियामक प्राधिकरणाच्या दि. ०८.०६.२०१६ रोजीच्या बैठकीचे इतीवृत्त

विषयांकीत प्रकरणी शैक्षणिक वर्ष २०१५-१६ व तत्पूर्वीच्या शैक्षणिक वर्षातील कार्यपध्दतीनुसार या कार्यालयाकडून व या कार्यालयाच्या अधिपत्याखालील तंत्र शिक्षण विभागीय कार्यालयांमार्फत कार्यवाही करण्यात येत होती. परिणामी या संचालनालयाकडे विद्यार्थी /पालक पाठयक्रम किंवा संस्था बदल करण्याच्या अनुषंगाने चौकशी करत असल्याने याबाबत खालील प्रमाणे कळविण्यात येत आहे.

महाराष्ट्र अधिनियम क्रमांक २८ - महाराष्ट्र विनाअनुदानित खाजगी व्यावसायिक शैक्षणिक संस्था (प्रवेश व शुल्क यांचे विनियमन) अधिनियम, २०१५ ची अंमलबजावणी शैक्षणिक वर्ष २०१६-१७ पासून करण्यात येत असून त्याअनुषंगाने वरील अधिसूचना व प्रवेश नियम प्रसिध्द करण्यात आलेले आहेत. त्यानुसार प्रथम वर्षाचा अभियांत्रिकी, औषधनिर्माणशास्त्र, वास्तुशास्त्र व एचएमसीटी इ. पदवी अभ्यासक्रम यशस्वीपणे पूर्ण केल्यानंतर पाठयक्रम किंवा पाळी किंवा संस्था बदलण्याची तरतूद व कार्यपध्दती उपरोक्त नियमावलीमध्ये करण्यात आलेली आहे. त्याचप्रमाणे दुसऱ्या व तिसऱ्या वर्षानंतर संस्था बदल करण्याची तरतूद व कार्यपध्दती सदर नियमावलीमध्ये आहे. तरी राज्यातील अभियांत्रिकी, औषधनिर्माणशास्त्र, वास्तुशास्त्र व एचएमसीटी इ. पदवी अभ्यासक्रमांच्या संस्था / महाविद्यालयाच्या प्राचार्य / संचालकांना कळविण्यात येते की, वरील क्रमांक २ व ३ च्या मधील पाठयक्रम किंवा संस्था किंवा पाठयक्रमांसह संस्था बदल करण्यासाठीच्या नियमांतील तरतुदींचे काटेकोर पालन करून खालील प्रमाणे कार्यवाही करावी.

१. प्रथम वर्षाचा अभ्यासक्रम यशस्वीपणे पूर्ण केल्यानंतर संस्थेअंतर्गत पाठयक्रम किंवा पाळी बदलण्याची विनंती करणाऱ्या उमेदवाराला, जागांच्या उपलब्धतेच्या अधीन राहून त्याच संस्थेत तसे बदल करण्याची कार्यवाही संबंधित संस्थेच्या प्राचार्यांनी प्रथम वर्षाच्या किंवा प्रथम व द्वितीय सत्रांच्या एकत्रित गुणांच्या आधारे गुणवत्तेच्या आधारे प्राधान्य निश्चित करून करावी. मात्र विद्यार्थी जो पाठयक्रम बदलून घेणार आहे त्या पाठयक्रमासाठी संबंधित विद्यापीठाने निर्धारित केल्याप्रमाणे उमेदवारांच्या पात्रतेची सुनिश्चिती करण्याची जबाबदारी संबंधित संस्थेच्या प्राचार्यांची असून अशा बदलांची सूची त्यांनी मा. आयुक्त तथा सचिव, प्रवेश नियामक प्राधिकरण, महाराष्ट्र राज्य, मुंबई यांचे कार्यालयाला तात्काळ कळविण्यात यावी.

२. विद्यार्थ्यांचे संस्था, संस्था व पाठयक्रम बदल मा. आयुक्त तथा सचिव, प्रवेश नियामक प्राधिकरण, महाराष्ट्र राज्य, मुंबई यांच्या पूर्व मान्यतेशिवाय करता येणार नाहीत. याबाबत विद्यार्थ्यांनी ज्या विनाअनुदानित संस्थेत संस्था, संस्था व पाठयक्रम बदलासाठी विनंती केली आहे त्या विनाअनुदानित संस्थेच्या प्राचार्यांनी सध्या शिक्षण

घेत असलेल्या संस्थेचे ना-हरकत प्रमाणपत्र, स्थलांतरीत करावयाची संस्था ज्या विद्यापीठाशी संलग्नीत असेल त्या विद्यापीठाचे पात्रता प्रमाणपत्र, रिक्त जागा व तद्अनुषिक्त दस्तावेजासह त्यांचे शिफारशीसह प्रस्ताव मा. आयुक्त तथा सचिव, प्रवेश नियामक प्राधिकरण, महाराष्ट्र राज्य, मुंबई यांना सादर करून याबाबत पुर्वमान्यता घेण्यात यावी.

३. अभियांत्रिकी व औषधनिर्माणशास्त्र अभ्यासक्रमाच्या थेट द्वितीय वर्षासाठीच्या केंद्रीभूत प्रवेश प्रक्रीयेसाठी अभ्यासक्रम निहाय जागा प्रसिध्द करण्यापुर्वी अ.क्र. १ व २ मधील कार्यवाही करण्यात यावी. तदनंतर कार्यवाही केल्यास प्रवेश क्षमतेपेक्षा अधिक जागेवर बदली झाल्यास नियमानुसार दंडनिय कार्यवाही करण्यात येईल याची सर्व संस्था प्रमुखांनी व्यक्तीशः नोंद घ्यावी.
४. राज्यातील अभियांत्रिकी, वास्तुशास्त्र, औषधनिर्माणशास्त्र, एचएमसीटी अभ्यासक्रमांच्या सर्व विनाअनुदानित संस्थांच्या प्राचार्यांना सूचित करण्यात येते की, संस्था बदल, पाठयक्रम बदल, संस्था व पाठयक्रम बदल इ. बाबत मान्यतेची कार्यवाही मा. आयुक्त तथा सचिव, प्रवेश नियामक प्राधिकरण, महाराष्ट्र राज्य, राज्य सामायिक प्रवेश परीक्षा कक्ष, ३०५, शासकीय तंत्रनिकेतन इमारत, ४९ खेरवाडी, अलियावर जंग मार्ग, मुंबई ४०० ०५१ यांचे स्तरावर होणार असल्याने याबाबतचे प्रस्ताव या कार्यालयास पाठविण्यात येऊ नयेत.
५. संस्था, संस्था व पाठयक्रम बदलास विद्यार्थ्यांनी ज्या विनाअनुदानित संस्थेत विनती केलेली आहे त्या विनाअनुदानित संस्थेच्या प्राचार्यांनी याबाबतची कार्यवाही करावयाची असून त्यासाठी विद्यार्थी किंवा पालक यांना मा. आयुक्त तथा सचिव, प्रवेश नियामक प्राधिकरण, महाराष्ट्र राज्य, मुंबई ४०० ०५१ यांचे कार्यालयात व्यक्तीशः पाठवू नये.
६. शासकीय व शासन अनुदानित अभियांत्रिकी, औषधनिर्माणशास्त्र, वास्तुशास्त्र व एचएमसीटी अभ्यासक्रमांच्या पदवी संस्थेतील विद्यार्थ्यांच्या पाठयक्रम किंवा संस्था किंवा संस्था व पाठयक्रम बदलाबाबतच्या कार्यवाहीचे निर्देश स्वतंत्ररित्या संबंधित शासकीय व शासन अनुदानित संस्थाना कळविण्यात येतील.
७. विषयांकीत प्रकरणी कार्यवाही करतांना संदर्भ क्रमांक २ व ३ मधील संबंधित अभ्यासक्रमाच्या प्रवेश नियमावलीतील तरतुदी /नियम स्पष्ट असून याबाबतची कार्यवाही करतांना नियम तथा तरतुदीचे उल्लंघन झाल्यास त्यास संबंधित संस्थेचे प्राचार्य व्यक्तीशः जबाबदार राहतील याची नोंद घ्यावी.

या संदर्भातील अधिक माहिती वा मार्गदर्शक सूचनांसाठी मा. आयुक्त, राज्य सामायिक प्रवेश परीक्षा कक्ष यांचे कार्यालयाकडे संपर्क साधावा


(डा. सुभाष महाजन)

संचालक,

तंत्र शिक्षण, महाराष्ट्र राज्य, मुंबई

प्रत माहितीसाठी सादर :

१. मा. प्रधान सचिव, महाराष्ट्र शासन, उच्च व तंत्र शिक्षण विभाग, मंत्रालय विस्तार भवन, मुंबई ४०० ०३२
२. मा. आयुक्त तथा सचिव, प्रवेश नियामक प्राधिकरण, महाराष्ट्र राज्य, राज्य सामायिक प्रवेश परीक्षा कक्ष, ३०५, शासकीय तंत्रनिकेतन इमारत, ४९ खेरवाडी, अलियावर जंग मार्ग, मुंबई ४०० ०५१.

प्रत माहिती व उचित कार्यवाहीसाठी अग्रेषित

३. सहसंचालक, तंत्र शिक्षण, विभागीय कार्यालय, मुंबई, पुणे, नाशिक, औरंगाबाद, अमरावती व नागपूर
त्यांना कळविण्यात येते की, सदर परिपत्रक त्यांनी त्यांच्या कार्यक्षेत्रातील अभियांत्रिकी, औषधनिर्माणशास्त्र, वास्तुशास्त्र व एचएमसीटी या पदवी अभ्यासक्रमांच्या विनाअनुदानित संस्थाना आपले स्तरावरून अतितात्काळ अग्रेषित करण्यात यावे.
४. कार्यासन क्रमांक २अ व ३ मुख्य कार्यालय, मुंबई
५. कार्यासन क्रमांक २, मुख्य कार्यालय, मुंबई निवड नस्तीस



महाराष्ट्र शासन राजपत्र

असाधारण भाग चार-ब

वर्ष-२, अंक-३१(४) शुक्रवार, मार्च ११, २०१६/फाल्गुन २१, शके १९३७ [पृष्ठे १६, किंमत : रुपये ९.००]

असाधारण क्रमांक ७७

प्राधिकृत प्रकाशन

महाराष्ट्र शासनाने महाराष्ट्र अधिनियमान्वये तयार केलेले
(भाग एक, एक-अ आणि एक-ल यांमध्ये प्रसिद्ध केलेले नियम व आदेश चांव्यतिरिक्त) नियम व आदेश.

HIGHER AND TECHNICAL EDUCATION DEPARTMENT

Mantralaya, Madam Cama Marg, Hutatma Rajguru Chowk,
Mumbai 400 032, dated the 11th March 2016

NOTIFICATION

MAHARASHTRA UNAIDED PRIVATE PROFESSIONAL EDUCATIONAL INSTITUTIONS (REGULATION OF ADMISSIONS AND FEES) ACT, 2015.

No. TEM. 2015/CR 536/TE-4.—In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra hereby makes the following rules to regulate the admissions to the **First and Direct Second Year of Full Time Professional Diploma Technical Courses** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology), namely :—

1. *Short title and commencement.*—(1) These rules may be called the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions to the Full Time Professional Diploma Technical Courses) Rules, 2016.

(2) They shall come into force with effect from 11th March 2016.

2. *Definitions.*—(1) In these rules, unless the context otherwise requires,—

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by submission of documents and payment of fees;

(c) "Application Form" means prescribed Form filled up online by the Candidate for admission;

(d) "Autonomous Institution" means the institution to which autonomy is granted by the Maharashtra State Board of Technical Education and Government of Maharashtra;

(e) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(f) "Courses" means the Diploma Technical Courses in Engineering and Technology, Pharmacy and Hotel Management and Catering Technology;

(g) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time, under sub-section (1) of section 3 of the Act;

(h) "Facilitation Centre" means a centre where the facilities like sale of Application kits, filling online Forms, verification of documents and grievances, etc. are provided;

(i) "Home District" means the revenue district area as specified in rule 4(1);

(j) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Boards;

(k) "Institutional Quota" means seats available for admission to the Eligible Candidate at Institution level as declared by the Government or appropriate authority, from time to time;

(l) "Inter-Se-Merit" means the order of merit in respect of various classes/category of Candidates;

(m) "ITI" means the Certificate Courses offered by Industrial Training Institution;

(n) "MSBTE" means Maharashtra State Board of Technical Education established under section 3 of Maharashtra State Board of Technical Education Act, 1997 (Mah. XXXVIII of 1997);

(o) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(p) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institution';

(q) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act, 1955 and includes Persons of Indian Origin (PIO).

Explanation.—For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F.No. 26011/04/98- F. I., dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) cardholders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I., dated 9th January, 2015;

(r) "OHD" means area outside the Home District;

(s) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

(t) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Boards;

(u) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time.

(2) Words and expressions used but not defined in these rules shall have the same meanings respectively assigned to them in the Act.

If the admission is cancelled after the cut-off date of admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit.

17. Change of Course or Institution after First, Second or Third year.-

17(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred. List of such changes shall be communicated to the office of the Admissions Regulating Authority;

17(2) Transfer of Candidates (Course or Institution) after one year shall be made in the following manner,-

- (a) The Candidate once admitted in First Year shall not be eligible for transfer to any other institution during the same academic year;
- (b) The Candidate passing the First Year or both first and second semester examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course;
- (c) There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions. However, the Candidate from Government or Government Aided Institution may seek transfer to Unaided Educational Institution;
- (d) There shall be no transfer of students at any stage to Autonomous Institutions;
- (e) Transfer to Unaided Institutions.- The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Admissions Regulating Authority on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided Institution to other Government or Government Aided Institution, shall apply in writing to the Principal in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions shall submit vacancy position of all courses to the Directorate of Technical Education Mumbai before stipulated date

- (f) No application without recommendation of the Principal of Institution shall be entertained by the Admissions Regulating Authority;
- (g) If the result of the University is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- 17(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;

18. Documents to be attached along with "Application Form for Centralized Admission Process".-

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, fee of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. CET mark sheet of NATA for Architecture only. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the Indian Nationality of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbtte.com] » Student » Equivalence (Other Board) (excluding Govt Autonomous Institutes in Maharashtra)
In addition to the above documents candidates are required to produce the following additional documents depending upon the category to which they belong.		
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the pro forma - A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in/outside Maharashtra.
5	Type- D Candidates	Certificate from the employer in the pro forma - B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or



महाराष्ट्र शासन राजपत्र

असाधारण भाग चार-ब

वर्ष २, अंक ३१(३)]

शुक्रवार, मार्च ११, २०१६/फाल्गुन २१, शके १९३७

[पृष्ठ १७, किंमत - रुपये १.००

असाधारण क्रमांक ७६

प्राधिकृत प्रकाशन

महाराष्ट्र शासनाने महाराष्ट्र अधिनियमान्वये तयार केलेले
(भाग एक, एक-अ आणि एक-ल यांमध्ये प्रसिद्ध केलेले नियम व आदेश चांव्यतिरिक्त) नियम व आदेश.

HIGHER AND TECHNICAL EDUCATION DEPARTMENT

Madam Cama Marg, Hutatma Rajguru Chowk,
Mantralaya, Mumbai 400 032, dated the 11th March 2016

NOTIFICATION

MAHARASHTRA UNAIDED PRIVATE PROFESSIONAL EDUCATIONAL INSTITUTIONS (REGULATION OF ADMISSIONS AND FEES) ACT, 2015.

No. TEM-2015/CR 536/TE-4.—In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra hereby makes the following rules to regulate the admissions to the **First and Direct Second Year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology), namely:—

1. *Short title and commencement.*—(1) These rules may be called the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admission to the Full Time Professional Undergraduate Technical Courses) Rules, 2016.

(2) They shall come into force with effect from 11 March 2016.

2. *Definitions.*—(1) In these rules, unless the context otherwise requires,—

(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);

(b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by submission of documents and payment of fees;

- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (g) "Courses" means the undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology;
- (h) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (i) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided ;
- (j) "Home University (HU)" means the university area as specified in rule 5(1)herein;
- (k) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Boards;
- (l) "Institutional Quota" means seats available for admission to eligible Candidates at Institutionlevel as declared by the Government or appropriate authority from time to time;
- (m) "Inter-Se-Merit" means the order of merit in respect of various classes/category of Candidates;
- (n) "JEE Main" means the Joint Entrance Examination conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;
- (o) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs ;
- (p) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions' ;
- (q) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).
- Explanation.*—For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F.No. 26011/04/98- F. I., dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I., dated 9th January, 2015 ;
- (r) "OHU" means the area Outside Home University area;
- (s) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (t) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Boards;
- (u) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time.

(g) The institution shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries alongwith the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(h) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.

(i) All the admissions and cancellations shall be updated immediately through online system.

(j) If any CAP seat becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of *Inter-Se-Merit* of the applicant.

13. *Institution Level Round.*—If the seats remain vacant after all CAP Rounds, the said seats shall be filled in by the institution through Institution Level Round with the prior approval of the Competent Authority.

14. *Approval of Merit List and the Admitted Candidates List.*—

(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission-approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the sub-section (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.

15. *Refund of Fees after cancellation of admission by Institutions.*—

(a) The Candidate shall apply online for cancellation and submit signed copy of system generated Application for cancellation of admission to the institution.

(b) After receiving admission cancellation request from the Candidate, the institution shall cancel the admission immediately and generate online acknowledgement of cancellation of admission through institution login and issue a signed copy to the Candidate.

(c) The refund of fees before cut-off date of admission shall be made within two days i.e. total fee minus the processing charges of Rs. 1,000 or refund rule shall be as per the guidelines of the appropriate authorities or the State Government, as the case may be.

(d) If the admission is cancelled after the cut-off date of admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit.

16. *Change of Course or Institution after First, Second Year.*—

(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the MSBTE for the course to which the Candidate is being transferred. List of such changes shall be communicated to the office of the Admissions Regulating Authority.

(2) Transfer of Candidates (Course or Institution) after one Year shall be made in the following manner,—

(a) The Candidate once admitted in First Year shall not be eligible for transfer to any other institution during the same academic year ;

(b) The Candidate passing the First Year or both first and second semester examinations in full or failed in one of the heads of passing are considered as eligible for transfer ;

(c) There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions. However, the Candidate from Government or Government Aided Institution may seek transfer to Unaided Educational Institution ;

(d) There shall be no transfer of students at any stage to Autonomous Institutions ;

(e) Transfer to Unaided Institutions.—The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Admissions Regulating Authority on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from MSBTE and Vacancy position. The Principal or Director shall ascertain the eligibility of Candidates as laid down by the MSBTE for the course to which the Candidate is being transferred ;

(f) No Application without recommendation of the Principal of Institution shall be entertained by the Admissions Regulating Authority ;

(g) If the result of the MSBTE or Institution is not declared before the process of transfer, Candidates of that Board or Institution will lose claim on transfer.

Schedule -I

(For First Year of Post SSC Diploma Courses)

(See rules 5 and 6)

A. Allocation of seats within Sanctioned Intake

Sr. No.	Type of Institution	No. of Seats in as % of Sanctioned Intake		
		CAP Seats		Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State (M.S.) Candidates	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority Institutions).	Home District Technical 8.4% Non-Technical 47.6% Other than Home District Technical 3.6% Non-Technical 20.4%	Nil	20%
2	Unaided Minority Educational Institutions	Home District*(70% of M.S. Seats [§]) Technical 10.5% of M.S. Seats [§] Non-Technical 59.5% of M.S. Seats [§] Other than Home District* (30% of M.S. Seats [§]) Technical 4.5% of M. S. Seats [§] Non-Technical 25.5% of M. S. Seats [§]	Minimum 51% [®]	20%

Provided that, where the appropriate authority specifies that such admissions shall be based on the basis of CET, in that case the Institutional quota, excluding NRI seats, shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in rule 8 (4) of these rules.

(g) The institution shall prepare and display the Inter-Se merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries alongwith the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.

(h) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.

(i) All the admissions and cancellations shall be updated immediately through online system.

(j) If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

14. *Institution Level Round.*—If the seats remain vacant after all CAP Rounds, the said seats shall be filled in by the institution through Institution Level Round with the prior approval of the Competent Authority.

15. *Approval of Merit List and the Admitted Candidates List.*—(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission-approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the sub-section (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

16. *Refund of fees after cancellation of admission by Institutions.*—(a) The Candidate shall apply online for cancellation and submit signed copy of system generated application for cancellation of admission to the institution.

(b) After receiving admission cancellation request from the Candidate, the institution shall cancel the admission immediately and generate online acknowledgement of cancellation of admission through institution login and issue a signed copy to the Candidate.

(c) The refund of fees before cut-off date of admission shall be made within two days i.e. total fee minus the processing charges of Rs.1,000/-, or refund rule shall be as per the guidelines of the appropriate authorities or the State Government, as the case may be.

(d) If the admission is cancelled after the cut-off date of admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit.

17. *Change of Course or Institution after First, Second or Third year.*—(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred. List of such changes shall be communicated to the office of the Admissions Regulating Authority ;

(2) Transfer of Candidates (Course or Institution) after one year shall be made in the following manner,—

(a) The Candidate once admitted in First Year shall not be eligible for transfer to any other institution during the same academic year ;

(b) The Candidate passing the First Year or both first and second semester examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course ;

(c) There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions. However, the Candidate from Government or Government Aided Institution may seek transfer to Unaided Educational Institution ;

(d) There shall be no transfer of students at any stage to Autonomous Institutions ;

(e) *Transfer to Unaided Institutions.*—The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Admissions Regulating Authority on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred ;

(f) No application without recommendation of the Principal of Institution shall be entertained by the Admissions Regulating Authority ;

(g) If the result of the University is not declared before the process of transfer, Candidates of that University will lose claim on transfer ;

(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution ;

Schedule-I

(For First Year Admission)

(See rule 6 and 7)

A. Allocation of seats within Sanctioned Intake

Sr. No.	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		Maharashtra State(M.S.) Candidates	CAP Seats All India Seats	Minority Quota	Institutional Quota (including 5% Quota for NRI, if applicable)
1	Unaided Private Professional Educational Institutions (excluding minority institutions).	Autonomous- 65% (State Level) Non-Autonomous 45.5 % for HU, 19.5% for OHU.	15%	Nil	20%
2	Unaided Minority Educational Institutions.	Autonomous* 100% of M.S. Seats\$ (State Level) Non-Autonomous* 70% of M.S. Seats\$ for HU, 30% of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimum 51%@	20%